

*University of Minnesota College of Food, Agricultural and Natural Resource Sciences*  
**DISTINGUISHED DIVERSITY AND INCLUSION AWARD**

**Nomination Information and Format**

**Purpose:** To recognize significant accomplishments and innovation in achieving and sustaining diversity and inclusion efforts within the College's personnel, policies, programs, environment, climate, and constituencies.

The College defines diversity as the fact of human difference that makes a difference in how we interact with one another, communities, institutions and ourselves (relative to developing and respecting human potential, creating a supportive, nurturing climate and environment, and acknowledging legal responsibilities to historical inequalities). Because of historical and legal circumstances unique to the history of our nation and to our democracy, we pay particular attention to the areas outlined in the University's Equal Opportunity Statement. Those areas include: race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, and sexual orientation.

This award is dedicated to those who are committed to developing the capacity of the college to celebrate, support and realize the value of diversity and inclusion in our community and among our partners.

**General Information:**

**Award:** A stipend of \$2,000 and a commemorative plaque.

**For Whom:** One award for an individual or group from faculty and one award for an individual or group from staff or combination thereof in the College.

**Eligibility:** Nominee(s) must be currently employed by the College. An individual or group may receive the award only once in five years. Any aspect of the work of the College may be recognized: operations, staffing, programs, audiences, research, volunteers, etc. The award may recognize risks involved and outstanding efforts, although, outcomes are as of yet unrealized.

**Nomination:** Nominations may be made only by University of Minnesota employees or non-University collaborating partners directly engaged in College collaborations, and only on behalf of a colleague or a group.

**Renomination:** Nominators from previous years must submit updated materials, including updated references. A confidential list of nominees is kept in the award's records.

**Selection:** The CFANS Diversity Catalyst Team Awards Committee shall select recipients. The committee may select only one recipient from each category for this award.

*(Nominations format information on the back)*

**Nomination Format:** Please include the following items. For consistency, no additional material will be considered.

**1. Nomination memo: no longer than two pages. Submit one original copy. Please include:**

- Individual or group nominated (include all names, titles, locations)
- Nominator (name, phone number, and e-mail address)
- Narrative of outstanding accomplishments. Include brief, specific examples of:
  - Purpose(s) of the effort and activities involved.
  - How this effort exceeds normal job expectations; illustrates teamwork, inclusive thinking, sensitivity to or attention to diverse audiences, and/or exemplifies excellence.
  - How this effort has fostered an environment that respects and values diversity and inclusion. Provide at least two examples (i.e. significant changes in actions of program participants, or tangible achievements – publications, visuals, signs, media announcements, displays, etc.).
  - Significant changes or impacts resulting from the effort.

**2. Two additional supporting letters.**

Please send nominations by **Monday, April 28 2008**, to:

**Karl Lorenz  
Director for Diversity Programs  
190 Coffey Hall  
1420 Eckles Ave  
St. Paul, MN 55108**